Go-Live Checklist for CRISP Services

## ENS & Portal

* Sign and return Participation Agreement (Page 2)
* **Modify Notice of Privacy Practice Language to include information about CRISP**
* Return updated Notice of Privacy Practice to CRISP
* Make CRISP opt-out forms available for patients requesting them
* Place CRISP Patient Guide to HIE in registration areas
* Place Connect to CRISP poster in registration areas

## ENS ONLY

* Complete and return ENS requirements worksheet to CRISP
* Choose mechanism for receiving alert (Direct Secure Message or ENS PROMPT)
* Send Patient Panel using Direct Secure Message to CRISP **monthly** (submit to panelupload@crispdirect.org)

## **Query Portal**

* Submit LabCorp/Quest Release of Data form
* Send entire Patient Panel using Direct Secure Message to CRISP (submit to panelupload@crispdirect.org)

## (Individual User)

* Visit <http://onboarding.crisphealth.org> The registration process takes approximately 30 minutes. You may save your application at any time and return to it later.

Please have the following identifying information available:

* An electronic copy of a government or employer ID
* If applicable, license, DEA, NPI, and CDS numbers
* **We offer a support email,** [**support@crisphealth.org**](mailto:support@crisphealth.org) **or phone 1-877-952-7477**