

Product User Guide

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Start ACP Session or View Patient Documents

Help create, follow up, and update patient accounts. Upload existing documents, start medical orders, state directives, etc.

Start ACP Session or Q View Patient Documents

Engage patients at the point of care and help them create an account and advance care plan. You can also upload existing advance care directives and create portable medical orders.

Review your Reporting and Metrics

View and export detailed reports and metrics of all sessions for an individual or your organization

Review your Reporting and Metrics



Click to view detailed reporting and metrics for your advance care planning sessions.

Manage your Account Profile

Change and update your account, as well as alternate between office locations, as needed

Manage Your Account Profile

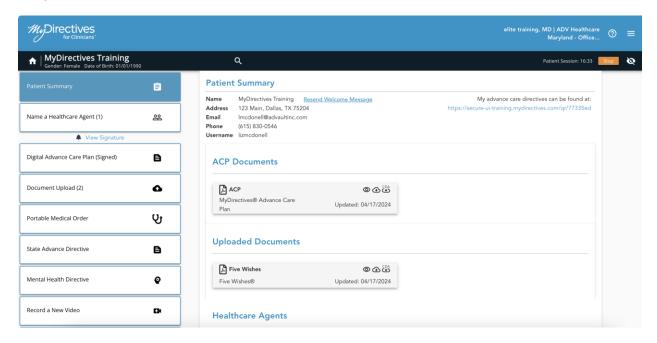


Manage your contact information, password and electronic signature.

Update your office location

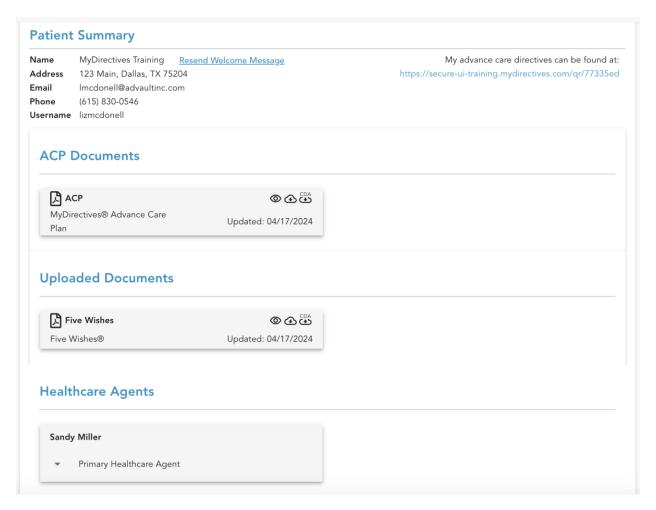
Patient Account

Gives a broad overview of the patient information and documents currently on file and in the patient's record.



Patient Summary

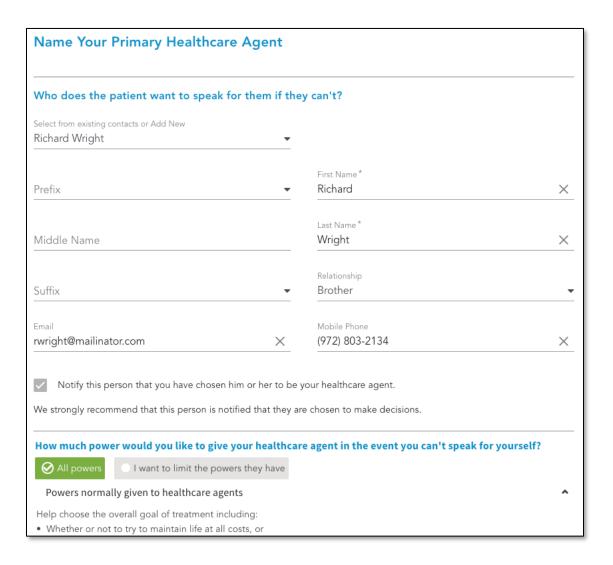
An overview of the patient account; will show what has been uploaded, added, completed, etc.



Name a Healthcare Agent

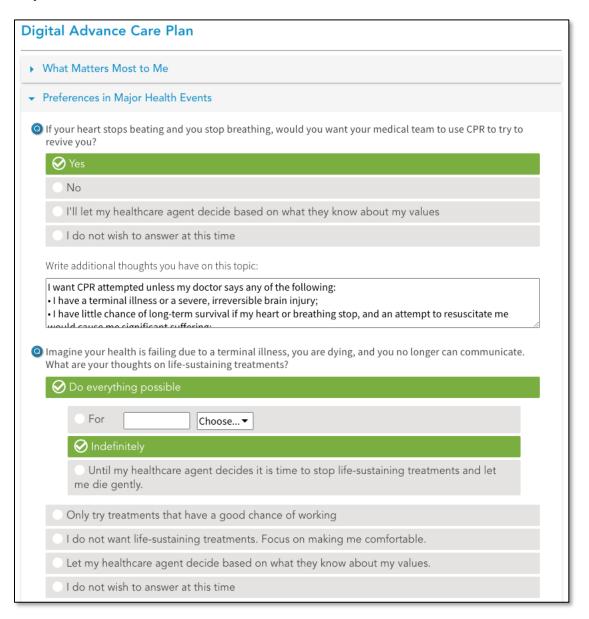
Patients can name their primary and alternate healthcare agent(s) and grant them powers that allow them to speak of their behalf, if they are not able to do so.

Please Note: Review the signature requirements with your legal team to ensure it's up to date in accordance with DC Code § 21-2207.



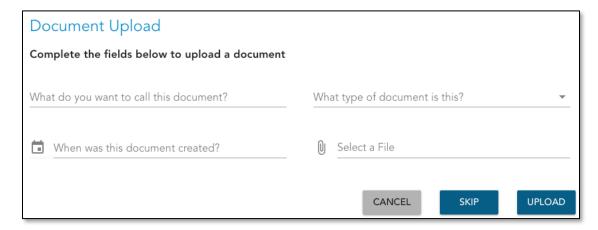
Digital Advance Care Plan

Facilitators can walk through the patient's ACP with them and answer any questions they may have.



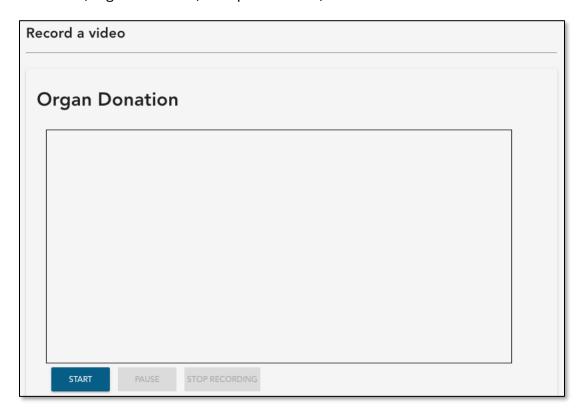
Document Upload

Any paper or filed documents the patient has and would like to include in their account can be uploaded and stored.



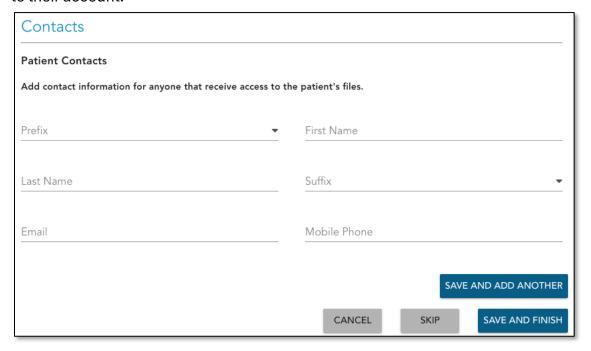
Record a New Video

The patient and/or their healthcare agent can record a video to include an "in their own words" recording on topics such as location of care, healthcare proxy, life sustaining treatment, organ donation, CPR preferences, etc.



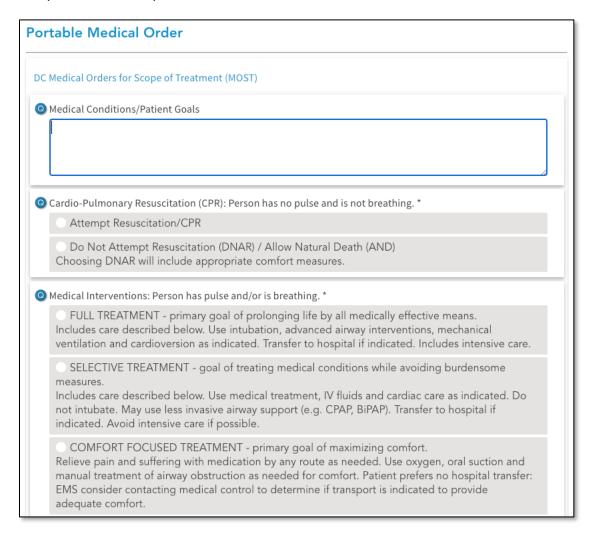
Contacts

Anyone that the patient would like to be contacted in case of an emergency can be added to their account.



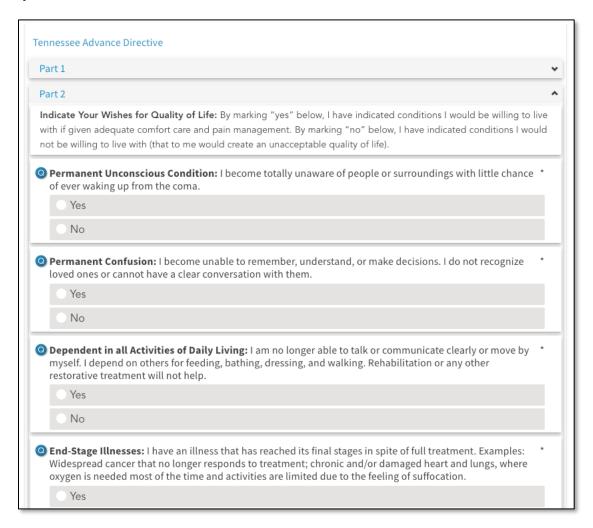
Portable Medical Order

Offers state specific POLST, MOST, MOLST documents the facilitator's can review and complete with their patient.



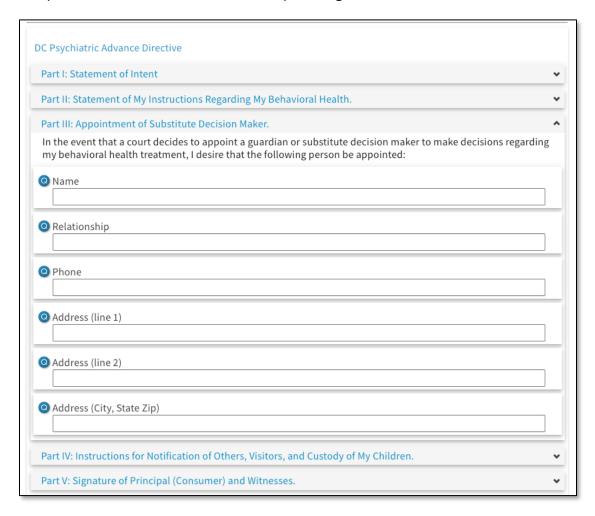
State Advance Directive

If an organization chooses, they can have a state-specific advance directive added to the system for their clinicians to use.



Mental Health Directive

MyDirectives for Clinicians offers state specific mental health directives that can be completed in addition to advance care planning documents.



Edit Patient

The facilitator can edit patient details at any time using this function, update address and phone number, for example.

