

Frequently Asked Questions: Advance Care Planning

This document provides important information about the cloud-based advance care planning (ACP) solution to all District providers at no cost.

Note: This document is for informational purposes only. It is not intended as legal advice. Specific questions regarding compliance with federal and state law should be referred to your legal counsel.

1. How do I create a new advance care plan?

Refer to the MyDirectives User Guide under 'Resources' or by [clicking here](#).

2. How do I upload an existing advance care plan?

We encourage all providers to leverage MyDirectives for Clinicians available at no cost within the HIE. If you choose to complete a form outside of the HIE, you are still able to gain access and upload their form.

For instructions on how to upload an existing document, please view the instructions in the [user guide](#).

If you are not a CRISP participating provider, we would be happy to provide you access for you to use this tool as well as our full suite of solutions. Please reach out to us at dcoutreach@crisphealth.org.

If you are not and do not want to become a CRISP participating provider, your patients are able to create a free account at MyDirectives.com (link to MyDirectives) to create and/or upload their advance care planning forms.

3. How do I get the forms I create into my EMR/EHR?

Once created in MyDirectives for Clinicians, providers can download a copy and upload it into their EMR/EHR. The documents are accessible via the CRISP DC HIE. From the Clinical Information tile navigate to Care Coordination and select the Advance Directives tab then select the Folder icon of the desired document.

ADVault has a Query and Retrieval API product for purchase. Please visit mydirectives.com for more information. If needed, CRISP DC can connect you to an ADVault representative.

4. Can I create the form in my EMR/EHR & view in CRISP?

Forms created in a provider's EHR system would need to be exported or downloaded from the EHR and uploaded through the MyDirectives for Clinicians app in the CRISP DC HIE. See the upload instructions [here](#).

Alternatively, ADVault offers a Query and Retrieval API to automate the process of retrieving documents from an EMR/EHR to be securely stored by ADVault and, therefore, viewable within the HIE. This is a separate product for purchase directly from ADVault. Please visit their site for more information: advaultinc.com. If interested, CRISP DC can connect you with an ADVault representative.

5. Who can create the psychiatric advance directive?

Please consult with your organization's leadership team to determine who is considered a qualified health practitioner at your facility.

6. Who can create the universal advance digital directive?

This form can be completed by the patient on MyDirectives.com or persons designated by an organization to perform advance care planning sessions. Please consult with your organization's leadership team to determine who is qualified to create the form.

7. Who can create the DC MOST?

DC Medical Orders for Scope of Treatment (MOST) forms must be completed in consultation with their DC-licensed authorized healthcare provider (Physician (MD/DO) or Advanced Practice Registered Nurse (APRN) only). Please consult with your organization's leadership to determine if you are qualified. The National Physician Orders for Life Sustaining Treatment (POLST) must be filled out and signed by a health care provider, according to the National POLST Office. Please consult with your organization's leadership to determine if you are qualified.

8. Can a care team/admin staff start the PMO?

All staff can create a patient profile in advance of an advance care planning discussion with a healthcare practitioner or to upload forms completed outside of MyDirectives for Clinicians.

PMOs require a physician to complete the form in its entirety. ADVault is working on the capability to allow an organization to designate staff to work through the form ahead of the appointment with the physician for them to discuss and sign off on. Use of this feature is up to the organization and their legal team's approval. The feature is expected to be available by the end of 2022.

9. Who can view the forms in CRISP?

- CRISP users from all affiliates: DC, MD, WV, CT, AK
- DC Fire and EMS
- All DC hospital systems

10. How do I do this in a telehealth appointment?

For the Universal Advance Digital Directive (uADD), there is a checkbox that can be used to note that a Facilitator has received verbal consent to execute the signing of the document.

For the DC MOST, National POLST, and Psychiatric Advance Directive, these currently require the patient to be present and sign using the provider's device. ADVault is working on a "Remote Signature" feature that will allow document review and signature by parties that are not physically present. This feature is intended to be implemented by the end of 2022.

11. Is the DC MOST accepted outside of DC?

It is up to each outside jurisdiction to determine whether they will accept the DC MOST form as valid, depending on what their state, county, or local law provides.

12. How does this support my billing practices?

According to ADVault, the reporting provides back-up for CMS billing. All charges against the CPT codes for advance care planning need to be billed like any other CPT-based billings. For more details on the reporting tools, please visit <https://www.advaultinc.com/how-we-help/mydirectives-reports-and-analytics/>.